

**Office of Equity and Civil Rights
Community Relations Commission
Virtual Meeting
Public Session Minutes
May 18, 2022**

Participating in the virtual conference were Commissioners Todd Yeary (Chair), Phillip Farfel, Yvette Ilechie, Reynaldo Evangelista, Amahl Foster, and Deyo Johnson. Also present were staff: Dana Moore (Chief Equity Officer and Director), Lisa Kelly (Chief of Investigations), and Nate Cohen.

I. Welcome/Call to Order

The meeting was called to order at 12:06 pm by Chair Yeary.

II. Approval of the Minutes

A. The April 20, 2022 minutes were approved as presented.

III. Director's Report

A. Chief Equity Officer and Director Dana Moore

a. Update

i. Director Moore gave an update of her father's celebration (Lt. Gen. Frank E. Peterson Jr.) and the USS Frank E Peterson Jr.

b. Administrative/Staff

- i. Director Moore and the Commission can meet with Jane Lewis and Sara Gross of the Law Department on Friday, May 27, 2022, 10 am - noon.
- ii. The Law Department is sponsoring a Pride recognition event in front of City Hall. Keynote speaker is Jabari Lyles. June 3, 2022 at noon.
- iii. Director Moore will be the keynote speaker for the League of Women Voters' annual meeting at 5:30 pm at Gertrude's.
- iv. Danielle Burton will be speaking about increasing enforcement regarding housing and rental issues.
- v. Director Moore is in the process of advertising for a new supervisor for CRC. Her goal is to separate the Mayor's Commission on Disabilities from the Community Relations Commission in order to address the inaccessibility concerns in Baltimore City.
- vi. May 19, 2022 begins Bike-to-Work Week. Director Moore and OECR will issue a press release shortly.
- vii. Chair Yeary suggested a partnership with Deans Renee Hutchins and Ronald Weich and the City's Law Department to help with supervised legal training for interested students.

B. Chief Lisa Kelly

a. Outreach Events

- i. CRC staff participated in OECR's Wage division "Second Chance" outreach event, providing information to those reentering society on the "Ban the Box" provision and various fair housing issues on April 2, 2022.
- ii. CRC staff continues to participate in HABC's Traveling Resource Fair, held this year on April 28, 2022. Staff provided information about OECR's services to the senior community.

b. Data

- i. Chief Kelly gave the data report as of May 13, 2022. Open investigations – 110 (includes 100 employment complaints – 63 are from the backlog, 9 housing complaints, and 1 public accommodation complaint).
- ii. Board Metrics attached.
- iii. April 2022 statistical data.
 1. # of complaints authorized for investigation = 0
 2. # of complaints closed per investigator = 0.67 (2/3)
 3. % of complaints closed within 250 days after authorization = 0% (0/2)

c. Administrative updates

- i. Danielle Burton has been promoted to Lead Investigator. Investigator Burton will assist in training new CRC staff, tracking CRC data, and lead the division's education and outreach efforts.
 - ii. The CRC Supervisor position will be posted in the next couple of weeks. CRC staff will share the link once it is posted.
- d. Chief Kelly will be reaching out to EEOC in the next couple of weeks to discuss the upcoming contract.

IV. Commissioners' Report

A. No reports.

V. Open Forum

There was no further business to discuss.

There being no further business to discuss, the meeting was adjourned at 12:32 pm.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights

Metrics	April	Total (Since July)
Number of inquiries	19	277
	On-line/Email inquiries	7
	Telephone inquiries	12
	In-person inquiries	0
Number of intakes	0	7
Number of completed investigations	2	61
Number of administrative closures	0	14
Number of settled investigations	0	11
Number of withdrawn investigations (w/o settlement)	0	5
Number of findings concluded as NPC	2	30
Number of findings concluded as PC	0	1
Amount of Restitution	\$0.00	\$99,554.30

Month	Case Closures	Restitution
January	2	\$55,000.00
February	7	\$3,554.30
March	14	\$0.00
April	2	\$0.00
May		
June		
July	4	\$0.00
August	10	\$17,500.00
September	10	\$0.00
October	8	\$0.00
November	2	\$16,500.00
December	2	\$7,000.00
CY22 Total	25	\$58,554.30
FY21-22 Total	61	\$99,554.30